
Effective January 2017, every coach, judge, and Integrated Support Team (IST) member attending national team activities both domestically and internationally must meet the following risk management requirements.

These requirements were also put in place for the same individuals participating in Gymnastics Canada domestic competitions effective January 2018.

These apply to all disciplines.

- Enhanced criminal record check/Canada-wide police check/International police check – issued within 12 months of the date of the activity being attended (all)
- *Respect in Sport for Activity Leaders* eLearning module (all)
- True Sport *Clean 101 Untracked* eLearning module (coaches and IST only)
- Coaching Association of Canada *Making Head Way in Sport* eLearning module (coaches and IST only)

To assist our members with understanding what is required of them, we have compiled the following Frequently Asked Questions (FAQs).

HOW DO I COMPLETE A CRIMINAL RECORD/POLICE CHECK?

Gymnastics Canada, through the Coaching Association of Canada, has a partnership with Sterling Talent Solutions, who provide an online, Canada-wide criminal record check service. You can access this service here: https://www.sterlingtalentsolutions.ca/landing-pages/c/cac_ace/

The cost for this check is \$25 (plus applicable taxes). Please select “Gymnastics Canada” from the list of organizations. You will be required to create an account to use this service.

Gymnastics Canada will receive notification directly when you have successfully completed your criminal record check using this service.

HOW LONG WILL IT TAKE TO PROCESS MY CRIMINAL RECORD CHECK?

If you utilize the Sterling Talent Solutions Talent Solutions service, the turnaround time is generally 1 business day. If you obtain a Canada-wide police check (i.e. through your local police station), times will vary. Please plan accordingly.

In some cases, Sterling Talent Solutions may not be able to process your background check. In this instance, you will be required to obtain a Canada-wide police check through your local police station. Please plan accordingly.

WHAT KIND OF CRIMINAL RECORD CHECK WILL I GET THROUGH STERLING TALENT SOLUTIONS?

Through Sterling Talent Solutions, you will receive the Enhanced Police Information Check (E-PIC). An E-PIC combines a search of the National Repository of Criminal Records in Canada and a search of local police information within multiple databanks. An E-PIC goes beyond a Canadian criminal record check by including searches of local police information that can discover additional conviction and selected non-conviction information which may be relevant to the screening process. Additional information that may be discovered through this in-depth search includes:

- Outstanding charges
- Warrants
- Peace bonds and restraining orders
- Prohibitions
- Probation orders
- Interim release conditions
- Recent convictions not yet listed in the National Repository
- Summary Conviction offences that cannot be added to the National Repository

The E-PIC does not include a search of the Pardoned Sex Offender Database. For more information on the criminal record check offered through Sterling Talent Solutions, please visit:

https://www.sterlingtalentsolutions.ca/landing-pages/c/cac_faqs/

DOES GYM CAN ASK FOR A VULNERABLE SECTOR VERIFICATION (VSV)?

We are currently in the process of finalizing our policies related to screening. Requiring certain individuals to complete the VSV may become a requirement in the future. Note that only individuals born BEFORE 1986 may require a VSV as the E-PIC will be sufficient for anyone born AFTER 1986. For more information on the VSV, please visit: https://www.sterlingtalentsolutions.ca/landing-pages/c/cac_faqs/

I ALREADY HAVE A CRIMINAL RECORD CHECK THAT I COMPLETED IN MY PROVINCE – WILL THAT SUFFICE?

Yes, if it's issued within 12 months of the date of the activity being attended. Please send a copy of your completed record check to your respective program manager at GymCan.



I HAVE COMPLETED A CHILD ABUSE REGISTRY CHECK IN MY PROVINCE – WILL THAT SUFFICE?

No. You will still need to complete an enhanced criminal record check/Canada-wide police check/International police check.

I HAVEN'T ALWAYS LIVED IN CANADA – WILL I ALSO NEED TO HAVE AN INTERNATIONAL POLICE CHECK DONE?

Coaches who are new to Canada within the past five (5) years must provide an International Police Record Screening for any country they have lived in for longer than six months. Please contact Iain Murray from Sterling Talent Solutions at iain.murray@sterlingts.com or 1.866.455.5840 for more information about obtaining this type of police check.

You will also need to complete a Canadian criminal record check/Canada-wide police check to cover the time spent in Canada.

HOW OFTEN DO I NEED TO COMPLETE A CRIMINAL RECORD CHECK?

Currently, your enhanced criminal record check/Canada-wide police check/International police check – needs to have been issued within 12 months of the date of the activity being attended.

HOW OFTEN DO I NEED TO RENEW THE RESPECT IN SPORT, TRUE SPORT, AND MAKING HEAD WAY MODULES?

Once you have completed these modules, there is no need to renew.

WHICH RESPECT IN SPORT MODULE DO I NEED TO COMPLETE?

You will need to complete the Respect in Sport for Activity Leaders module. You can access this training here: <https://gymnasticscanada.respectgroupinc.com/>

HOW MUCH DOES RESPECT IN SPORT COST?

Many provinces will cover the cost for their coaches to complete this training. Please check with your PTSO to see if this applies to you. Contact information for our PTSOs can be found here: <http://gymcan.org/get-involved/find-a-club>

GymCan will cover for the cost for affected judges and IST until **December 31, 2018**.



I'VE COMPLETED ETHICS TRAINING (NOT RESPECT IN SPORT) IN MY PROVINCE, WILL THIS SUFFICE?

Currently, if the training you completed is what your province requires you to complete for ethics training, we will accept it. Please check with your PTSO for what they require. Contact information for our PTSOs can be found here: <http://gymcan.org/get-involved/find-a-club>

HOW DO I COMPLETE THE TRUE SPORT CLEAN 101 UNTRACKED MODULE?

Please visit: <http://cces.ca/course-outline>. There is no cost to complete this training.

IT SAYS THE TRUE SPORT CLEAN 101 UNTRACKED COURSE IS ONLY FOR ATHLETES – WHY DO I HAVE TO TAKE IT?

It's important for coaches and IST members to be informed and aware of the requirements around anti-doping for athletes competing in Canada and internationally.

HOW DO I COMPLETE MAKING HEAD WAY?

Please visit: <http://coach.ca/making-head-way-concussion-elearning-series-p153487> and select the "Sport (Generic)" module.

You will need to access your NCCP account via The Locker to complete Making Head Way. Please ensure you have your NCCP number handy. There is no cost to complete this training.

HOW DO I PROVE THAT I HAVE MET ALL OF THESE REQUIREMENTS?

Please submit completion certificates for Respect in Sport and True Sport to your respective program manager. GymCan will keep these on file. For police checks not completed using Sterling Talent Solutions, you will also need to submit a copy of your police check. Completion of Making Head Way will be noted on your NCCP Transcript in The Locker.

HOW WILL GYM CAN VERIFY MY COMPLETION OF THESE REQUIREMENTS?

GymCan will keep a record of your completions. We recommend that you also keep your own records.

WILL I BE ALLOWED ON THE FIELD OF PLAY AT GYMNASSTICS CANADA COMPETITIONS IF I HAVE NOT COMPLETED THESE REQUIREMENTS?

No. In order to ensure the safety of all participants, if you have not completed these requirements you will not be allowed on the field of play at any GymCan domestic or national team activity.



WILL I BE ALLOWED TO TRAVEL TO AN INTERNATIONAL COMPETITION WITH MY ATHLETES IF I HAVE NOT COMPLETED THESE REQUIREMENTS?

No. In order to ensure the safety of all participants, if you have not completed these requirements you will not be allowed to travel to GymCan sanctioned or GymCan national team activities internationally.

FOR ANY OTHER QUESTIONS, AND/OR TO SUBMIT PROOF OF YOUR COMPLETED REQUIREMENTS, PLEASE CONTACT YOUR DISCIPLINES' PROGRAM MANAGER:

[GymCan Staff Listing](#)

